



WARE NEIGHBOURHOOD PLAN

Ware Neighbourhood Plan Forum

Tuesday 18th May 2021 via Zoom at 7.00pm
Via Zoom

Minutes

Cllr Mark Pope – Ware Town Council
Cllr Stephen Reed – Ware Town Council
Cllr Ian Kemp – East Herts District Council
Keith Batchelor - Town Watch, Raynet
Julian Bond – Save Ware’s Greenbelt
Joy Cotterell – Ware Society
Alasdair Reid
Peter Radley
Jan Stock (Chair) – Wodson Park
John Wing (Ware Museum)

Terry Philpott
Alison Eardley (Consultant)

Apologies received / Not present

Mark Montgomery, Herts Police

Not present

Cllr Alex Curtis – Ware Town Council
John Wing (Ware Museum)

NPF150. To approve the minutes of the last meeting 20th April 2021, and to note any actions not included on the agenda:

The minutes were approved as an accurate record

Clair Thorne is moving away from Ware and will leave the group; thanks are expressed for her contribution.

NPF151: Policy Options for Ware (Alison Eardley)

To review the actions for Ware Neighbourhood Plan

1. Horsham plan to be added to drop box for review (AE)
2. Sites to be considered for inclusion in the plan (all)
3. Identify Town Centre business properties by size and vacancy levels (AE/SF)
4. Heritage assets to be updated on map inc non designated heritage assets (John W)
5. Identify assets on Presdales estate (John W / AE)
6. Consider the retention and designation of pubs (all)
7. Map areas beyond the conservation area, including housing areas (John W)
8. Identify employment areas and enter on map (AE)
9. Identify coworking spaces and enter on map, potentially in underutilised space (AE/PR)
10. Identify community space inc storage (AE)
11. Town Centre Wi-Fi Broadband requirements to be defined as a non-policy item (PR)
12. Green infrastructure plan to be update inc mapping layers.
13. What activities take place on open spaces, general feedback.
14. Log of ownership for green spaces, mostly council ownership (JB/IK)
15. Option to retain 'Garden Town' feel (AE)
16. Fibre broadband to all properties policy (PR/AE)
17. Subgroup to review all mapping via zoom (JB/ IK/ AE)
18. Non policy list of Highways issues for consultation with HCC.
19. Car Parks and other facilities to be marked on the map
20. Air quality

NPF152: Skeleton draft document review

To receive feedback based on the Skeleton draft document.

NPF153: Mapping requirements

To receive an update from the Subgroup to review all mapping via zoom (JB/ IK/ AE)

Key movement routes via mapping related to car parks*

Green infrastructure, to review see if there are any gaps in the detail supplied. Can the current facilities be improved? How do they link together?

Are there improvements to walking and cycling routes, or specifically retained (consider link to 15minute Town) *

15min walking maps to be provided, based on GSK, Presdales, the station, Tesco, Asda, Wodson. (CB)

Identify local green space against set criteria*

Identify hotspots for vehicle queuing related to schools*

Identify places for electric vehicle charging points*

NFP154. Strategic Environmental Assessment (JS).

Consideration of undertaking Strategic Environmental Assessment that will require 5-week consultations with relevant parties, this will be facilitated by EHDC update from JS following discussion with George Pavey, EHDC.

Still awaiting response.

NFP155. Review of potential next steps for the Neighbourhood Plan with options for additional consultant support (AE).

Some funding already invoiced is still available for future work.

Funding has been applied for from Locality for funding towards Town Centre projects, related to Community Banking and developments in Tudor Square. This will be separate to the Neighbourhood plan work.

A broad discussion on a public consultation around some key themes was discussed

- The use of The Priory
- Gazebos in the Priory Grounds
- Zoom Groups
- Attempts to interact with younger members of the community

Formal consultation and Regulation 14 (pre submission version of the plan) which includes 6 weeks formal consultation, local community, statutory consultees including the District Council. Comments will come back to the steering group for review. The comments will be appraised against the final content of the plan.

The submission plan will then be sent to the District Council with more detailed content. With preparatory submissions for consideration by the Inspector, including a second round of formal consultation (Regulation 16) There may be some queries to be resolved prior to the referendum.

A screening determination statement will need to be created; this is normally only required if sites are being allocated for housing. (5 to 6 weeks process).

A time plan to include the above would be beneficial.

Action: JS to update the previous plan and consult with AE.

Action: Consideration to be given to how we promote via social media platforms (all).

NPF156: Locality Funding update

The balance of the funding needs to be applied for (TP/AE).

NPF157: Website update and Communications (AR)

A verbal update re the NPF website. It was agreed that JS draft a statement for release.

NPF158: Change of the group name? (AR)

To review the proposal to change the name of the group from Neighbourhood Plan Forum to Neighbourhood Plan Steering Group.

At 1.4 in the skeleton draft, Alison suggests we change the group's name:

A Neighbourhood Plan Steering Group [I understand you are called the Forum, but you may wish to consider this in light of the fact the a 'Forum' has a specific definition attached to it in NP terms], comprising local councillors and volunteers from the community, was established by the Town Council to lead on the preparation of the Plan...

Action: Terms of Reference to be updated to reflect the name change and approved by WTC at the June Council meeting.

NPF159: Ongoing actions

Ongoing Action:(JS) to request updated air quality report in the summer of 2019, with profiling of development phase and post building phase, with mitigation. Proposed locations, GSK, Star Street, High Street, Park Road and New Road.

Ongoing Action: All To review the green spaces and views on future use as part of Nature Conservation brief, to photograph and note the locations. JB/DS to support.

Ongoing action: Governance Boundary Changes

Work is ongoing in this area

NFP160. Any other business and date of next meeting.

Next meeting 15th June via zoom.