



## WARE NEIGHBOURHOOD PLAN

# Steering Group

Tuesday 1<sup>st</sup> August 2023, 7pm via zoom .

### Minutes

Mark Pope  
Keith Batchelor - Town Watch, Raynet  
Julian Bond – Save Ware’s Greenbelt  
Joy Cotterell – Ware Society  
Jan Stock (Chair) – Wodson Park  
John Wing (Ware Museum)  
Cllr Damien Scully – Ware Town Council

#### **Not present:**

Peter Radley  
Cllr Graeme Hill \_ Ware Town Council  
Cllr James Taylor-Moran – Ware Town Council

#### **Apologies**

Alasdair Reid  
Alison Eardley  
Mark Montgomery, Herts Police  
Ian Kemp

#### **ATTENDING**

Terry Philpott, Town Clerk  
Sarah Fenton – Ware Town Council

**NPSG093. To approve the minutes of the last meeting of the Neighbourhood Plan Steering Group on 21<sup>st</sup> February 2023 to note any actions not included on the agenda:**

The minutes were approved as an accurate record

## **NPSG094: Publicity for the referendum**

TP Confirmed the details for the referendum:

Date Thursday 28<sup>th</sup> September 2023

Polling Stations would be open, similar format to elections. Polling cards and postal votes would be used.

The format of the vote is a Yes or No response to adopting the Ware Neighbourhood Plan.

The count will be held in Fletchers Lea with the referendum result expected at approx. 2am on Friday 29<sup>th</sup> September 2023.

Action:

Confirm date of postal date return (TP)

Confirm Polling Station Locations (TP)

Ascertain if any more detailed information can be included on the polling card (TP)

## **Publicity related to the referendum**

A broad discussion took place on the best way to publicise the referendum, with particular emphasise on the distinction between the plan area and the North Ware development which is sperate. There was concern that voters may vote against the Neighbourhood Plan thinking that it may stop the North ware development.

The following activity was agreed.

Publish the final plan on the WTC website (SF) and the Ware Neighbourhood Plan website (AR)

### **Distribute paper copies to**

- Ware Town Council Office (TP)
- Ware Library (TP)
- Ware Museum (TP)

### **Leaflets to be coordinated by JW**

- Content / copy to be supplied to JW by 4<sup>th</sup> August (all)
- Leaflet Design created by 11<sup>th</sup> August, based on A5 format (JW)
- Printing to be arranged date tbc (JW)
- Distibution to be arranged date tbc (JW) Confirm details of ddistribution company used for WTC Annual report (SF/TP)

### **Press release**

To be created 150/200 words based on feedback for the leaflet (JW)

Send to

- Axis Magazine
- Herts flyer
- Mercury

### **Posters**

- To be created in A4 format based on leaflet information (JW).

### **Banners x 4 to be located (JW)**

- Baldock Street roundabout
- Saracens Head Bridge
- The Priory
- Tbc

### **Stall**

- Ware Sunday Market 17<sup>th</sup> September
- High Street in the week before the referendum vote ??

### **Briefing Local groups**

- Rotary (JS)
- U3A (JC)
- Inner Wheel (JS)
- Ware Society (JC)

### **NPSG095: Website update and Communications (AR)**

Verbal update re the NPF website.

### **NPSG096. Any other business and date of next meeting.**

Next meeting to review above actions 8<sup>th</sup> August 2023, 7pm via zoom