



WARE NEIGHBOURHOOD PLAN

Steering Group

Tuesday 17th August 2021 via Zoom at 7.00pm

Minutes

Keith Batchelor - Town Watch, Raynet
Cllr Mark Pope – Ware Town Council
Cllr Stephen Reed – Ware Town Council
Cllr Ian Kemp – East Herts District Council
Julian Bond – Save Ware’s Greenbelt
Peter Radley
Joy Cotterell – Ware Society
Jan Stock (Chair) – Wodson Park

Not present:

Apologies

Alasdair Reid
John Wing (Ware Museum)
Cllr Alex Curtis – Ware Town Council
Mark Montgomery, Herts Police

ATTENDING

Terry Philpott, Town Clerk:
Alison Eardley, Consultant

NPSG020. To approve the minutes of the last meeting of the Neighbourhood Plan Forum on 20th July 2021, and to note any actions not included on the agenda:

The minutes were approved as an accurate record.

NPSG021: Policy Options feedback / Skeleton draft document review (Alison Eardley)

A process to review changes was agreed with AE being the custodian of the information. A deadline to be set for submission of comments.

Actions from last meeting

Crane Mead map corrections required (JB) – Completed

Suckling's Yard and Travis Perkins yards to be identified as employment land – completed

Explanation in the plan re the difference between the Neighbourhood Plan boundary and Parish boundary required. – completed

NPSG022: Mapping requirements update

Environmental report from Herts and Middx wildlife trust now received.

NPSG023. Strategic Environmental Assessment (JS).

A Strategic Environmental Assessment (5-week consultations with relevant parties, this will be facilitated by EHDC) will be required.

NPSG024. Public Consultation

Agreed to piggyback the Southern Maltings Food Market on 5th September 10am to 2pm. KB to confirm.

PowerPoint to be updated by AE

Boards and maps to be created. A3 size to be sent to TP for printing by 1st September 2021.

Attendees for Sunday 5th September JB, JC, SR.

Review and next steps to be agreed at the next meeting in September including focus groups around specific areas.

A series of information board to be developed to show

- What we are doing and why (brief explanation of neighbourhood planning)
- Map of the town boundary (clearly showing the NE Ware development is out of scope)
- Vision and objectives
- A separate board for each policy with a summary of the issues we are trying to address
- What happens next - timeline and how people can be more involved
- Feedback – space for people to put comments on post-it notes

NPSG025: Website update and Communications (AR)

Verbal update re the NPF website.

NPSG026. Any other business and date of next meeting.

Next meeting 21st September 2021 via zoom.